## **PAYMENT SCHEDULE:**

You will receive a bill on or around the first of the month.

If you do not receive a bill, please call the office for your account balance.

We do not print duplicate bills.

Failure to receive a bill does not excuse non-payment.

Current water charges are due on the 15th

A Penalty of 20% will be added after the 15th

A late fee of \$35 will be added on the 25th; the bill must be paid in full by the close of business on the 24th to avoid the late fee and service interruption.

Weekends or Holidays are not excluded from the penalty or late fee.

Cut-offs will be the 25th of the month or the next business day.

## **PAYMENT OPTIONS:**

Automatic Bank Draft – No Charge. Download the Bank Draft Application

Online Credit Card or PayPal Payment www.secureutilities.com

Cash, Check, Money Order, Credit Card, or Check Card payments are accepted in the office. You may leave a check or money order in the drop box located just past the drive-up window; please include a copy of the bill or provide the correct account number.

All payments made by credit card or check card will incur a \$3.00 service charge. Payments exceeding \$1,000.00 will incur a 3% service charge. Please have the water bill account number available.

We currently do not offer checks by phone.

By mail. Please include the payment stub provided with your submission.

A \$35.00 service charge will be assessed on all returned checks. If a returned check is presented on cut-offs, service will be disconnected without notice, and an additional \$35.00 service charge will be incurred. The account will be placed on a No Check policy for 1 year.

\*\*Online payments incur an additional service fee. \*\* Please note payment posting dates and any other payment information which may differ from Water District Policy\*\*